

PLUMAS ALLIANCE FOR WORKFORCE DEVELOPMENT, INC.

JOB POSTING FLYER

7/5/2022

Alliance For Workforce Development, Inc.



A proud partner of America's Job Center of California™ network.

Quincy Office

7 Quincy Junction Rd.

Quincy, CA 95971

(530) 283-1606

Chester Office

328 Main St. #3

Chester, CA 96020

(530) 258-3866

www.afwd.org

www.northstatejobs.com

HOW TO APPLY

If you are interested in a posted position and would like to apply, please contact the employer directly. Follow the instructions listed on the job posts, or if requested, visit the Plumas County Business and Career Network office nearest you. The openings listed below are posted on our Job Board at each location and many will have applicants screened by our staff per employer request. If you have any questions please see a resource specialist at the Employment Center. **For a complete listing of current recruitments visit www.northstatejobs.com/AFWD**

***FRONTLINE RECEPTIONIST ***

AFWD—QUINCY

Job Description: Under the direction of the supervisor, and as coordinated with the Director of Programs, provides general clerical support for staff; serves as receptionist and initial contact person for the center; answer general questions regarding the operation of AFWD, partner agencies and directs clients to the EDD, CalWORKs, AFWD or other appropriate partner and/or location. Assist outside agencies as requested.

Requirements: High School Diploma or G.E.D. , physical requirements walking standing and lifting up to 25lbs or less. Valid CDL and good driving record. Type 30 Words per minute

To Apply: please email Apply directly with employer

Employer: Alliance for Workforce Development

Wage: \$17.75 - \$21.58/hr

Job Type: Part-Time

Job Order:

Posting Date: 06/09/2022

Closing Date: 06/31/2022

MAINTENANCE WORKER FT

GREENVILLE

Job Description Under direct supervision of the Maintenance Supervisor, the maintenance worker is responsible for the maintenance, including preventative, and repair, of the buildings and grounds owned and managed by the Agency including but not limited to: Green Meadows Public Housing (Greenville), Sierra Meadows Public Housing (Chester), Wildwood Congregate Housing (Chester) and Pine Meadows (Chester), and the Quincy office as assigned by the Maintenance Supervisor. Other duties and responsibilities as assigned by supervisor EOE

Requirements: High school. Excellent communication. Ability to pass Agency physical. Must have valid CA driver's license. DMV print out. Ability to be insured under Agency insurance. Adequate personal vehicle insurance.

To Apply: send your resume to msmith@ncen.org

Employer: Plumas county Community Development Commission

Wage: \$16.14/hr

Job Type: Full-time

Job Order: 18529709

Posting Date: 6/14/22

Closing Date: until filled

PLUMAS PINES		LAKE ALMANOR	
Job Description: Store clerk Housekeeper - wage plus tip Wait staff—wage plus tip Hostess—wage plus tip Busser—wage plus tip Line cook—wage plus tip Bartender— wage plus tip			
Requirements: High School Diploma			
To Apply: Candidates who worked in previous seasons are encouraged to reapply. Apply: stop by 3000 Almanor Drive West, or call 530 259 4343 Email: toddgeer1@gmail.com or msmith@ncen.org			
Wage: Varies		Wage: Varies	
Job Type: Full-time		Job Order:	
Posting Date: 7/1/22		Closing Date: Until filled	

LANDSCAPE MAINTENANCE \$500 Sign on Bonus		CHESTER	
Job Description: Landscape Maintenance - Weekly yard care, lawn mowing, leaf blowing, weed raking, fertilizing and trimming Clean up crew - removal of pine needles and dead fall from properties, trimming trees, and leaf blowing EOE			
Requirements: Laborer, will train , some experience with lawn tools.			
To Apply: contact Melissa Smith @ 530 616 0964 msmith@ncen.org or broussad_37@hotmail.com			
Employer: All Phase Landscape		Wage: \$ DOE	
Job Type: Full-time Seasonal		Job Order: N/A	
Posting Date: 6/28/2022		Closing Date: 7/30/22	

LABORER		CHESTER	
Job Description: The position of common labor consist of basic clean-up duties inside and outside the plant. Starts, stops and monitors waste conveyors. Feed edgings, trim end, bark, etc. through waste system using control button and operate conveyor chains and belts. Check for plug-ups on conveyor and clear as needed. Operates small rolling stock as necessary to clean outside or move materials. Also maintain a clean work environment, understand and follow all safety rules, standard operating procedures, posted company rules and OSHA regulations as they pertain to general industry. EOE			
Requirements: Not specified			
To Apply: Apply directly with the employer			
Employer: Collins Pine		Wage: \$DOE	
Job Type: Full-time		Job Order: 17610191	
Posting Date: 06/20/2022		Closing Date: Open Until Filled	

PROGRAM ASSISTANT IV—PT -	CRESCENT MILLS
<p>Job Description: Rebuilding Greenville Resource Center—Plumas Rural Services' Rebuilding Greenville Resource Center is seeking a good candidate to be the Program Assistant IV. The Rebuilding Greenville Resource Center provides resources and activities for Dixie Fire Survivors from Plumas and Lassen County. Under broad supervision, the Rebuilding Greenville Resource Center Program Assistant IV is responsible for data collection support, heating and cooling assistance, and front desk support. This position will provide intervalley transportation two times a week.</p> <p>EOE</p> <p>Requirements: High school. Drivers' License required.</p> <p>To Apply: Please submit a resume, cover letter, and Plumas Rural Services application to Ashlee Johnston. This position will remain open for applications until 6/27/2022. An application and full job description can be obtained by calling (530) 283-2735, by coming by our office at 711 E. Main St. in Quincy, or accessing our website at www.plumasruralservices.org/careers. EOE/AA</p>	
Employer: Plumas Rural Services	Wage: \$18/hr
Job Type: Part-time	Job Order: 18523785
Posting Date: 6/12/22	Closing Date: 7/27/22
TITLE ASSISTANT—PT	QUINCY
<p>Job Description Duties include but are not limited to: Prepares preliminary reports based on examination and research of county records</p> <p>Data entry for policies, write-ups, and additional title information General office administration (copying, filing, and preparing, etc.) Organizing files and workload for the Title team – Other duties and responsibilities as assigned by supervisor EOE</p> <ul style="list-style-type: none"> • Requirements: High school. Excellent communication & customer service • Professional and ethical performance • Ability to multi-task and work in a fast-paced environment <p>Microsoft Office Suite (Outlook, Word, Excel)</p> <p>To Apply: send your resume to accounting@calsierra.com</p>	
Employer: Cal Sierra Title Company	Wage: \$15—\$18/hr
Job Type: Part-time	Job Order: 18519071
Posting Date: 6/12/22	Closing Date: until filled
ENROLLMENT SPECIALIST	GREENVILLE
<ul style="list-style-type: none"> • Job Description Greenville Rancheria is seeking a full-time team member for maintaining files and responding to Tribal Membership requests. We are looking for an energetic professional with a proven track record of good time management, organizational skills to balance direct customer service with clerical/office support. The Enrollment Specialist can perform all varieties of general clerical services including the maintenance of accurate and detailed enrollment record keeping. \ • Requirements: High school. Excellent communication & customer service. MS Office <p>To Apply: send resume and/or cover letter to kvance@greenvillerrancheria.com or call 530-528-8600 Ext 224 or contact Melissa Smith msmith@ncen.org</p>	
Employer: Greenville Rancheria	Wage: DOE
Job Type: Full time	Job Order:
Posting Date: 7/1/22	Closing Date: Until filled

VISITOR SERVICES INFORMATION ASSISTANT	QUINCY
<p>Description: Ensures that the information desk at reception area or visitor center is covered at all times. Answer phone and radio calls. Greets visitors, responds to a variety of inquiries regarding Forest Service activities., programs, exhibits, facilities, policies and functions. Quincy Office location.</p>	
<p>Requirements: Working knowledge of office equipment, ability to multi task, clerical duties, such a mail, updates to phone lists and MS office</p>	
<p>To Apply: Please contact Leslie Edlund Mt. Hough Ranger District, Public Service Staff Officer at leslie.edlund@usda.gov or Melissa Smith at msmith@ncen.org 530 616 0964 This is a Federal position</p>	
Employer: Forest Service—local	Wage: GS 4
Job Type: Full Time	Job Order:
Posting Date: 6/29/22	Closing Date: Until filled

VISITOR SERVICES INFORMATION ASSISTANT	BLAIRSDEN
<p>Description: Ensures that the information desk at reception area or visitor center is covered at all times. Answer phone and radio calls. Greets visitors, responds to a variety of inquiries regarding Forest Service activities., programs, exhibits, facilities, policies and functions. Blairsdan Beckwourth Ranger District</p>	
<p>Requirements: Working knowledge of office equipment, ability to multi task, clerical duties, such a mail, updates to phone lists and MS office</p>	
<p>To Apply: Please contact Leslie Edlund Mt. Hough Ranger District, Public Service Staff Officer at leslie.edlund@usda.gov or Melissa Smith at msmith@ncen.org 530 616 0964 This is a Federal position</p>	
Employer: Forest Service—local	Wage: GS 4
Job Type: Full Time	Job Order:
Posting Date: 6/29/22	Closing Date: Until filled

DEPARTMENT SERVICE REP—LOAN SERVICING	QUINCY
<p>Job Description: Knowledge of lending, banking, collateral insurance or accounting is preferred, but not required. Effectively communicates with internal, external partners/vendors, and customers. Knowledge of general office practices and personal computer operations including Microsoft Word, Excel and Outlook, Adobe Acrobat, etc. Must be detail oriented, possess organizational skills, have the ability to work at a fast pace and multi-tasking skills. EOE</p>	
<p>Requirements: Not specified</p>	
<p>To Apply: www.plumasbank.com - to careers OR Contact Melissa Smith ;msmith@ncen.org 530 616 0964</p>	
Employer: Plumas Bank	Wage: \$16.50/hr
Job Type: Full-time	Job Order: 1
Posting Date: 6/29/2022	Closing Date: 7/30/22

INTAKE & REFERRAL SPECIALIST	CRESCENT MILLS
<p>Job Description: Plumas Rural Services' Disaster Case Management Program is seeking Intake & Referral Specialists. This position is a temporary position that will last for up to 12 months. The Disaster Case Management Program provides support, referrals, and assistance for survivors of the Dixie Fire. Under broad supervision, the Intake & Referral Specialist will provide intake services to clients seeking Disaster Case Management Services.</p> <p>Requirements: High School Diploma or equivalent, Valid CDL and 1 year experience in a comparable position that provides similar mental health/human services.</p> <p>To Apply: Apply directly with Employer in person or online. Email hr@plumasrualservices.org with a resume</p>	
<p>Employer: Plumas Rural Services</p>	<p>Wage: \$25.00—\$26.00/hr</p>
<p>Job Type: Full-time Seasonal 12 MONTHS</p>	<p>Job Order:</p>
<p>Posting Date: 4/04/2022</p>	<p>Closing Date: 7/31/22</p>

OFFICE ASSISTANT PT	GREENVILLE
<p>Job Description: Indian Valley Community Services needs a PT office assistant handling clerical tasks in our office in Greenville.</p> <p>Requirements: High School Diploma or equivalent, CA Driver's License Ability to write clearly, proficient with word processing and strong communication skills.</p> <p>To Apply: Please send resume to General Manager, adam@sectaris.partners or Melissa msmith@ncen.org</p>	
<p>Employer: Indian Valley CSD</p>	<p>Wage: \$16.00-\$18.00/hr</p>
<p>Job Type: Part-time</p>	<p>Job Order: 18532637</p>
<p>Posting Date: 6/16/2022</p>	<p>Closing Date: Until filled</p>

TEACHER AIDE	GREENVILLE
<p>Job Description: TEACHER AIDE for Sierra Cascade Family Opportunities, in Portola at the Head Start Center. 40 hrs/wk, 43 wks/yr. \$15.34-18.35/hr, including benefits. Selected candidate will assist in operation of a preschool classroom. Must be 18 and possess a high school diploma or GED; 6 units Early Childhood Education preferred, and six months work experience in a licensed child care center, bilingual skills desirable. Criminal background clearance required after offer of employment is made.</p> <p>To Apply: Apply direct with employer; Resume, transcripts and application must be received by 6/24/22, contact 283-1242 for application or visit www.headstart4u.org. Send to Gina Wood, 424 N. Mill Creek Rd, Quincy, CA 95971 EOE</p>	
<p>Employer: Sierra Cascade Family Opportunities</p>	<p>Wage: \$15.24-\$18.35/HR</p>
<p>Job Type: Full Time</p>	<p>Job Order: 18494348</p>
<p>Posting Date: 6/2/22</p>	<p>Closing Date: 7/31/22</p>

FAMILY EDUCATOR	QUINCY
<p>Job Description: FAMILY EDUCATOR position available for Sierra Cascade Family Opportunities Early Head Start program in Quincy and surrounding area. Responsible for modeling educational activities in the homes of 12 enrolled participants, ranging from prenatal moms to children age 3. Also provide support and referrals to meet social services and health needs of each enrolled family. Must have or willing to obtain, at a minimum, a home visiting certificate or equivalent coursework, including experience providing services to families. Requirements: High School Diploma, completion of 40 hr domestic violence counselor training within three months from date of hire and 1 year experience in comparable position that provides similar mental health/human services.</p> <p>To Apply: Apply direct with employer; Contact 283-1242 for application, or visit www.headstart4u.org. Send to Gina Wood, 424 N Mill Creek Rd, Quincy, CA 95971. EOE</p>	
Employer: Sierra Cascade Family Opportunities	Wage: \$19.92/hr
Job Type: Full Time	Job Order: 18494300
Posting Date: 6/2/22	Closing Date: 7/15/22

TEACHER AIDE	PORTOLA—QUINCY
<p>Job Description: TEACHER AIDE for Sierra Cascade Family Opportunities, in Portola at the Head Start Center. 40 hrs/wk, 43 wks/yr. \$15.34-18.35/hr, including benefits. Selected candidate will assist in operation of a preschool classroom. Must be 18 and possess a high school diploma or GED; 6 units Early Childhood Education preferred, and six months work experience in a licensed child care center, bilingual skills desirable. Criminal background clearance required after offer of employment is made.</p> <p>To Apply: Apply direct with employer; Resume, transcripts and application must be received by 6/24/22, contact 283-1242 for application or visit www.headstart4u.org. Send to Gina Wood, 424 N. Mill Creek Rd, Quincy, CA 95971 EOE</p>	
Employer: Sierra Cascade Family Opportunities	Wage: \$15.24-\$18.35/HR
Job Type: Full Time	Job Order: 18494398
Posting Date: 6/2/22	Closing Date: 7/24/22

TEACHER (3)	PORTOLA
<p>Job Description: TEACHER AIDE for Sierra Cascade Family Opportunities, in Portola at the Head Start Center. 40 hrs/wk, 43 wks/yr. \$15.34-18.35/hr, including benefits. Selected candidate will assist in operation of a preschool classroom. Must be 18 and possess a high school diploma or GED; 6 units Early Childhood Education preferred, and six months work experience in a licensed child care center, bilingual skills desirable. Criminal background clearance required after offer of employment is made.</p> <p>To Apply: Apply direct with employer; Resume, transcripts and application must be received by 6/24/22, contact 283-1242 for application or visit www.headstart4u.org. Send to Gina Wood, 424 N. Mill Creek Rd, Quincy, CA 95971 EOE</p>	
Employer: Sierra Cascade Family Opportunities	Wage: \$21.69-23.02/HR
Job Type: Full Time	Job Order: 18494376
Posting Date: 6/2/22	Closing Date: 7/24/22

PLUMAS COUNTY**QUINCY****Open Positions:**

To Apply: Please go directly to Plumas County's website <https://www.plumascounty.us/jobs.aspx>

- Accountant/Auditor 1/ii
- Animal Shelter Attendant - Sheriff's Office (Extra Help)
- Assistant District Attorney I/II/III
- Assistant Planning Director - Full Time
- Behavioral Health Director
- Behavioral Health Drug and Alcohol
- Behavioral Health Therapist I/II Senior (Extra Help and Part-time)
- Behavioral Health Supportive Services Technician I/II Extra Help PT
- Behavioral Health Supervising Site Coordinator FT+1:45
- Building and Grounds Maintenance II/III Facilities FT
- Building Inspector 1/11 - Building Services
- Chester Airport Facilities (Extra Help)
- Code Enforcement Officer - Building Services 25.30-\$30.77
- Community Outreach Coordinator Public Health
- Community Outreach Coordinator or Health Ed Specialist or Health Ed Coordinator I/II - Public Health
- Correctional Officer 1/11 - Sheriff's Office
- County Administrative Officer
- Deputy District Attorney - DA's Office
- Deputy Public Guardian/Conservator 1/11 (Part Time) Social Services
- Deputy Sheriff 1/11 - Sheriff's Office
- Director of Risk Management and Safety
- Dispatcher 1/11 - Sheriff's Office
- Driver - Extra Help - Chester
- Driver - Public Health/Transportation (Portola)
- Driver (Extra Help) - Public Health/Senior Transport (Soci Serv)
- Eligibility Specialist 1 & III
- Employment & Training Worker 1/11 \$18.11-\$19.01
- Environmental Health Director - Environmental Health
- Facilities Chester Airport \$15./hr
- Fairgrounds Event staff (extra help)
- Fiscal & Technical Service Assistant or Auditor/Appraiser (Extra Help)- Assessor
- Head Cook - Portola = Public Health
- Librarian - Quincy,
- Library Aide (Extra Help Part Time)
- Library Courier extra help,

Plumas County - All Departments Listed

Wage: DOE

Job Type: Full Time and Extra Help/Part Time Positions

Job Order:

Posting Date: Varies

Closing Date: Varies

PLUMAS COUNTY , Cont'd	QUINCY
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Open Positions:
 To Apply: Please go directly to Plumas County's website <https://www.plumascounty.us/jobs.aspx>

Literacy Program Assistant Quincy Library (Extra Help and Part Time)
 LVN 1/11 or RN 1/11 or PHN 1/11 Public Health Multiple Positions FT/PT
 Maintenance Services Worker - Facility Services Extra help
[Maintenance Worker II - Full Time - Public Works also extra help](#)
 Maintenance Worker II - Graeagle District Public Works
 Maintenance Worker II Public Works Chester District
 Maintenance Worker II Quincy district Public Works
 Matineance Worker II Public Works Greenville
 Non County Volunteer - Veterans Services
 Noxious Weed - Extra Help
[Nurse Practitioner or Physician Assistant - Part Time](#)
[Office Automation Specialist - Information Technology - Full Time](#)
 Payroll Specialist I/II Auditor Controller - establishing list for approval
 Probation Assistant (Extra Help and Part Time)
 Sheriff Boat Patrol
 Site Coordinator - Behavioral Health
 Social worker Aide \$2,804.53-\$2,944.93/mo
 Transit Driver - Chester
[Vehicle Maintenance and Cleaning \(Extra Help and Part-Time\)](#)
 Victim Witness Advocates - Sheriff's Office
 Welfare Fraud Investigator I/II - Full Time \$22.78-\$23.92/hr

Plumas County - All Departments Listed	Wage: DOE
Job Type: Full Time and Extra Help/Part Time Positions	Job Order:
Posting Date: Varies	Closing Date: Varies

PLUMAS COUNTY , Cont'd	QUINCY
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Open Positions: To Apply: Merrit System Applications Required for these positions.:

MERRIT SYSTEM APPLICATIONS REQUIRED FOR SOCIAL SERVICES
 Child Support Assistan I \$ 15-\$18.23/hr PC Child Support Services
 Eligibility Speciallyist 1 & III
 Employment & Training worker Supervisor \$26.24-\$27.56/hr
 Information systems Technican - \$22.36 -\$23/47/hr extra help, Behavioral Health
[Office Asssitant 1/11 Public Health](#)
[Office Supervisor](#) \$40,123.20/yr
 Social worker Aide \$2,804.53-\$2,944.93/mo
 Social Worker I/II \$20.39-\$24.80/hr Social Services
 Senior Social Worker - Adoptions \$51,972.00-\$63.204/yr

Plumas County - All Departments Listed	Wage: DOE
Job Type: Full Time and Extra Help/Part Time Positions	Job Order:
Posting Date: Varies	Closing Date: Varies

SENIOR ACCOUNTANT/CONTROLLER	LAKE ALMANOR
<p>Description: The Lake Almanor Country Club is seeking a full time Senior Accountant/Controller to fill an important position within our company. We are looking for an experienced Senior Accountant or Controller to oversee the general accounting operations for the Lake Almanor Country Club by controlling and verifying financial transactions. This position includes maintaining the general ledger, utilizing cost centers and preparing month-end close procedures. The ideal candidate will have a proven track record working with Financial Statements, Posting Account Transactions, Accounts Receivable, Reconciling Accounts Receivable, Accounts Payable and Reconciling Accounts Payable.</p>	
<p>Requirements: Proven Senior accountant or controller. GAAP, advanced MS excel</p>	
<p>To Apply: If you are interested in applying for the position or would like more information, please call 530-596-3282 or stop by the office at 501 Peninsula Drive, Lake Almanor to obtain an employment application. Resumes can be emailed to Valerie McCormick - Human Resource Manager at hrpr@lacchoa.com.</p>	

Employer: Lake Almanor Country Club	Wage: DOE
Job Type: Full Time	Job Order: 18474202
Posting Date: 5/24/22	Closing Date: 7/30/2022

SIERRA CASCADE FAMILY OPPORTUNITIES	QUINCY/SUSANVILLE		
<p>Description:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p>Quincy & Portola</p> <p>Bookkeeper - Quincy Family Educator - Quincy Kitchen Manager - Portola Teacher Aide - Greenville Teacher Aide (3) Portola</p> </td> <td style="width: 50%; vertical-align: top;"> <p>Susanville</p> <p>Assistant Caregiver SVL Assistant Caregiver/Teacher Aide SVL Family Services Worker SVL Kitchen Aide SVL Teacher Aide (2) SVL Teacher SVL</p> </td> </tr> </table> <p>TO APPLY: Send resume, application and transcripts to :Cindy Hogg 424 N. Mill Creek Rd., Quincy, CA 95971 Www.headstart4u.org Go to the website for job description.</p>		<p>Quincy & Portola</p> <p>Bookkeeper - Quincy Family Educator - Quincy Kitchen Manager - Portola Teacher Aide - Greenville Teacher Aide (3) Portola</p>	<p>Susanville</p> <p>Assistant Caregiver SVL Assistant Caregiver/Teacher Aide SVL Family Services Worker SVL Kitchen Aide SVL Teacher Aide (2) SVL Teacher SVL</p>
<p>Quincy & Portola</p> <p>Bookkeeper - Quincy Family Educator - Quincy Kitchen Manager - Portola Teacher Aide - Greenville Teacher Aide (3) Portola</p>	<p>Susanville</p> <p>Assistant Caregiver SVL Assistant Caregiver/Teacher Aide SVL Family Services Worker SVL Kitchen Aide SVL Teacher Aide (2) SVL Teacher SVL</p>		

Employer: Sierra Cascade Family Opportunities	Wage: Vaires
Job Type: Full Time	Job Order:
Posting Date: 6/28/22	Closing Date: 7/30/2022

PROGRAM SPECIALIST (Crisis/Disaster Services)	PLUMAS COUNTY
<p>Job Description: Full time, reports to the Disaster Services Manager. The Program Specialist will support efforts to promote UWNC programs throughout the North State region, specifically in Plumas County, CA. This role will collaborate with community-based organizations, government agencies and the business community to provide Disaster Service Programs along with outreach and education promoting UWNC programs. A prime focus for this role will be disaster relief and recovery services for those impacted by the 2021 Beckwourth Complex Fire and 2021 Dixie Fire. The Program Specialist will at times be called upon to support other community initiatives. This role requires a customer service orientation; high degree of professionalism; ability to work in a fast-paced environment, and ability to respond proactively to changing priorities.</p>	
<p>Required: Minimum AA degree or equivalent experience</p> <ul style="list-style-type: none"> • Minimum two years of experience in the non-profit or social services fields • Customer service experience desirable • Disaster relief and recovery experience a plus • Experience in professional and public interactions with a wide variety of diverse populations 	
<p>EOE</p> <p>Apply: Send cover letter and resume to : employment @norcalunitedway.org or contact Melissa Smith msmith@ncen.org 530 616 0964</p>	
Employer: United Way of Northern California	Wage: \$20—22/hr
Job Type: Full Time	Job Order:
Posting Date: 6/29/22	Closing Date: 7/30/22

Description:

Client Resources Representative (Call Center)

\$16.50-\$24.50/ hour full time in our Quincy call center

Client Services Specialist - Reno/Carson City/Lake Tahoe Region

\$16.00-\$24.75/hour on call position for Reno/Carson City/ Lake Tahoe Region

Client Services Specialist - Truckee

\$17.50 - \$24.75/hour, full-time position located in Truckee, CA.

Client Services Specialist - Yuba City

\$16.00 - \$29.75/hour Full-time Client Services Specialist (Teller) to work in our Yuba City location.

Department Services Rep - Credit Services

\$16.50 - \$24.75/hour, full-time position location to be determined and within Plumas Bank footprint.

Department Services Rep - E-Banking

\$16.50 - \$29.95/hour DOE, full-time position location to be determined.

Department Services Rep - Loan Servicing

\$16.50 - \$24.75/hour, full-time position located in Quincy.

IT Systems Analyst

IT Systems Analyst-Network Admin-TBD-\$23.96 – \$35.94 per/hr DOE

Loan Coordinator-SBA Lending (Auburn, CA)

Loan Coordinator-SBA Lending, Auburn, CA \$19.97-\$35.94/per hour DOE

OnCall Client Services Specialist

\$16.00 - \$24.75/hour, on call position located in any of our branch locations: Alturas, Carson City, Chester, Fall River Mills, Greenville, Kings Beach, Portola, Quincy, Redding, Reno, Susanville, Tahoe City, Truckee

TO APPLY: https://iras.essclientservices.com/default.aspx?content=cli_09788_ATSHome&sp=cli_09788_sp&clientid=09788&version=2

Employer: Plumas Bank

Wage: Vaires

Job Type: Varies

Job Order:

Posting Date: 6/28/22

Closing Date: 7/30/2022

INTAKE AND REFERRAL SPECIALIST	GREENVILLE
<p>Description: he Disaster Intake and Referral Specialist will work directly with survivors of the Dixie fire. Providing service navigation through initial assessments for all individuals and families who have been identified through outreach, walk-ins, as well as referrals from outside agencies with the objective of determining housing barriers, appropriate needs, and interventions. This position requires travel to meet families and individuals throughout the County to conduct assessments in-person and at times over the phone.</p> <p>Requirements: Prefer BA/BS in related field. Previous disaster experience is strongly preferred. Knowledge of local County and City resources. Good organizational, time-management and communication skills. High attention to detail. Individuals must possess the ability to work well independently as well as part of a team. excel</p> <p>Apply online at www.nvcss.org - Applicants must submit a resume, cover letter, and employment application for consideration. Or email: Melissa Smith msmith@ncen.org</p>	
Employer: NVCSS	Wage: \$25/hr
Job Type: Full Time	Job Order
Posting Date: 6/25/22	Closing Date: Until filled

DISASTER CASE MANAGER	PLUMAS COUNTY
<p>Description: The Disaster Case Manager will provide direct Case Management services to disaster survivors and their families through advocacy, information and referral, crisis intervention services and recovery services. Individuals must be supportive, solution focused and patient as they assist those affected by the fire.</p> <p>Requirements: Prefer Bachelor's degree or relevant case management experience in the social services field. Previous disaster experience preferred. Knowledge of local County and City resources. Good organizational, time-management and communication skills. High attention to detail. Individuals must possess the ability to work well independently as well as part of a team. Computer literate, comfortable meeting and networking with individuals with diverse skills and backgrounds, work within deadlines, have reliable transportation with a clean DMV record and undergo background check and fingerprint clearance</p> <p>To Apply: Apply online at www.nvcss.org Applications and resumes are required and must be submitted by the closing date Email: Melissa Smith msmith@ncen.org</p>	
Employer: NVCSS	Wage: \$26/hr
Job Type: Full Time	Job Order:
Posting Date: 6/27/22	Closing Date: 7/29/2022

RESTAURANT SERVER/BUSER/DISWASHER	LAKE ALMANOR
<p>Description: Clifford's Bar & Grill located inside the Lake Almanor Country Club is accepting applications for servers, bussers, and dishwasher. Applicants must be able to work a flexible schedule, including most weekends and holidays. The ideal candidate will have excellent customer service skills, have front of the house restaurant experience either as a server or host/hostess and be able to work effectively with the public. Salary will be DOE</p> <p>Requirements: High school or GED</p> <p>To Apply: If you are interested in applying for the position or would like more information, please call 530-596-3282 or stop by the office at 501 Peninsula Drive, Lake Almanor to obtain an employment application. Resumes can be emailed to Valerie McCormick - Human Resource Manager at hrpr@lacchoa.com.</p>	
Employer: Clifford 's Bar and Grill	Wage: DOE
Job Type: Part Time	Job Order: 18474294
Posting Date: 5/24/22	Closing Date: 7/30/2022

LINE COOK FT/PT	LAKE ALMANOR
<p>Description: The Lake Almanor Country Club is currently recruiting for line cooks for Clifford's Bar & Grill located inside the club. The line cook will be responsible for ordering, inventory, preparing lunch and dinner meals, prep, maintain cleanliness in the kitchen and assist with running the restaurant. Must be available to work nights, weekends and holidays.</p>	
<p>Requirements: High school or GED</p>	
<p>To Apply: If you are interested in applying for the position or would like more information, please call 530-596-3282 or stop by the office at 501 Peninsula Drive, Lake Almanor to obtain an employment application. Resumes can be emailed to Valerie McCormick - Human Resource Manager at hrpr@lacchoa.com.</p>	
<p>Employer: Lake Almanor Country Club</p>	<p>Wage: DOE</p>
<p>Job Type: Full and Part Time</p>	<p>Job Order: 18474294</p>
<p>Posting Date: 5/24/22</p>	<p>Closing Date: 6/30/2022</p>

SEASONAL POSITIONS FT AND PT	LAKE ALMANOR
<p>Description: The Lake Almanor Country Club is currently recruiting for The Lake Almanor Country Club is hiring for the following seasonal positions:</p>	
<p>Life Guards Restaurant Servers Dishwasher/BUSSER Line Cook Maintenance Worker 1 Security Patrol Security Gate Attendant Bartender Golf Shop Outside Services</p>	
<p>Requirements: High school or GED</p>	
<p>To Apply: If you are interested in applying for the position or would like more information, please call 530-596-3282 or stop by the office at 501 Peninsula Drive, Lake Almanor to obtain an employment application. Resumes can be emailed to Valerie McCormick - Human Resource Manager at hrpr@lacchoa.com.</p>	
<p>Employer: Lake Almanor Country Club</p>	<p>Wage: \$15.00/hr</p>
<p>Job Type: Full and Part Time</p>	<p>Job Order: 18474294</p>
<p>Posting Date: 5/24/22</p>	<p>Closing Date: 6/30/2022</p>

BOOKKEEPER	QUINCY
<p>Job Description; BOOKKEEPER for Sierra Cascade Family Opportunities. Office is located in Quincy, CA. Position is responsible for calculating and processing accounts payable and bi-weekly complex payroll. Applicant must have experience and demonstrable competency with Quick-Books accounting software, Excel, reconciling bank statements, invoicing, and preparing journal entries, along with a variety of bookkeeping responsibilities. Must have ability to meet deadlines and multitask</p>	
<p>Requirements: Must be 18 and possess a high school diploma or GED and 2 years bookkeeping experience required. AA degree in Business/Accounting, preferred. Criminal background clearance required after offer of employment is made.</p>	
<p>To Apply: Resume, transcripts and application must be received by 7/1/2022 contact 283-1242 for application. Send to Cindy Hogg, 424 N. Mill Creek Rd, Quincy, CA 95971. EOE</p>	
<p>Employer: Sierra Cascade Family Opportunities</p>	<p>Wage: \$21.73—\$23.06/hr</p>
<p>Job Type: Full Time</p>	<p>Job Order: 18509410</p>
<p>Posting Date: 6/2/22</p>	<p>Closing Date: 6/30//22</p>

Open Positions:

- Acute Car RN FT Day Shift **\$5,000 sign-on bonus**
- Acute Car RN FT Night Shift **\$5,000 sign-on bonus**
- Acute Care LVN, Per Diem
- Acute Care RN, Per Diem, FT Days, and FT Nights (multiple openings)
- Advanced Practice Provider—Full Time **\$5,000 sign on bonus**
- Certified Laboratory Assistant (Phlebotomist) Full Time
- Certified Medical Assistant, Full time
- Certified Nurse Midwife, FT **\$10,000 sign on bonus**
- Certified Nursing Assistant, Full time (day shifts, night shifts) continuous recruitment
- Child Care Float Teacher Aide - Full Time \$15.55
- Child Care Teacher Aide - Part Time (benefited)
- Clinic RN, Full time **\$5,000 sign-on bonus**
- Cook, PT (Benefited)
- Emergency Room RN, FT Nights **\$5,000 sign on bonus**
- Emergency Room RN, PD
- Environmental Services Technician (Housekeeper), PT - Benefited (multiple openings)
- Food Service Worker, Limited Term, PT
- Human Resources Assistant FT
- Labor and Delivery RN Full Time, Days, **\$10,000 sign on bonus**
- Labor and Delivery RN Full Time, Night Shift, **\$10,000 sign on bonus**
- Labor and Delivery RN Per Diem
- Lead Certified Laboratory Assistant (Phlebotomist), Full Time
- Occupational Therapist, Full Time
- Patient Access Representative, Full Time
- Perinatal Nurse Manager, FT **\$10,000 sign-on bonus**
- Physical Therapist, Full Time **\$10,000 sign on bonus**
- Physical Therapist, PD
- Physical Therapy Technician—Full Time
- Physical Therapy Technician—Per Diem
- Radiological Technologist, PD
- Referral and Authorization Specialist, FT
- Respiratory Care Practitioner, PD
- RHC Nursing Assistant, Full time \$15.55
- RHS Scheduler, Full Time
- Senior Clinical Informatics Specialist, Full Time
- Senior Life Solutions Program Therapist, PD
- Social Worker, FT
- Staff Accountant, FT
- Substitute Daycare Teacher, Limited PT
- Surgical/Endoscopic/Central Sterile Technician FT

Apply: www.pdh.org/careers or Contract : MSMITH@NCEN.ORG

Employer: Plumas District Hospital

Wage: DOE

Job Type: Full-time and Part-time Positions

Job Order:

Posting Date: Varies

Closing Date: Until Filled

EASTERN PLUMAS HEALTH CARE**PORTOLA/LOYALTON**

Acute LVN—PD

Acute RN - NOC's \$5K sign on bonus, \$40-\$56/hr

Advanced Practice Provider - Urgent Access Clinic \$10K Bonus

Central Services Manager

Certified Coder—FT—Portola

Certified Nursing Assistant Student Training Program

Certified Nursing Assistant—Loyalton and Portola Skilled Nursing Facility—PD

Certified Nursing Assistant—Portola and Loyalton Camps—FT \$2,500 Sign-On Bonus

Clinic Phone Operator/Scheduler—FT—Portola

Clinic Registration Clerk—FT—Loyalton, Portola

Clinical Lab Scientist—FT \$5K Sign -On Bonus

Clinical Lab Scientist—Per Diem—Portola

Cook—FT—Loyalton

Dental Assistant/RDA—FT—Portola

Dental Sterilization Tech—FT—Portola

Desktop Support Technician—FT—Portola, Loyalton

Dietary Aide—FT—Portola

Dietary Aide- FT—Loyalton

Emergency Department Technician—PD—Portola

EMT—FT—Portola

Health Information Management Utility Clerk—FT—Portola

Housekeeper—FT & PD—Loyalton, Portola

Human Resources Assistant

Lab Manager FT \$5,000 Sign On Bonus

Licensed Clinical Social Worker FT

LVN Skilled Nursing NOC Shift

LVN—FT—Days—Portola

Medical Assistant—FT—Portola, Loyalton

Paramedic—PD—Portola

Patient Account Representative FT

Patient Financial Services Manager—FT—Portola sign on bonus

Phlebotomist—FT—Portola

Radiologic Technologist/CT Technologist—FT—Portola

Rehabilitation Tech—FT—Portola

Respiratory Therapist—PD—Portola

Utility Clerk - FT

Please go directly to the Easter Plumas Health Care's website: <https://jobs.ephc.org/>

Apply: direct:

Wage: DOE

Job Type: Full-time and Part-time Positions

Job Order:

Posting Date: Varies**Closing Date: Until Filled**

FEATHER RIVER COLLEGE	QUINCY
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Open Positions:

- Administrative Assistant - Facilities
- Assistant Beach Volleyball Coach
- Assistant Football Coach
- Assistant Head Rodeo Coach
- Associate Faculty - Math
- Associate Faculty -Ag/Equine Studies
- Associate Faculty American Sign Language
- Associate Faculty- Forestry/Natural Resources
- Associate Faculty Health & Exercise Studies
- Associate Faculty Culinary Arts
- Associate Head Rodeo Coach
- Associate Teacher Preschool PT
- Bus Driver - pool position
- Director of Human Resources EEO/Officer

- Financial Aide Tech

Apply to FRC :<https://www.frc.edu/employment> or contact msmith@ncen.org

530 616- 0964

Employer: Feather River College	Wage: DOE
Job Type: Full-time and Part-time Positions	Job Order:
Posting Date: Varies	Closing Date: Varies

PLUMAS RURAL SERVICES	QUINCY
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Open Positions:

- Batterer Intervention Program (BIP) PT \$19.00/hr on call facilitator
- Disaster Case Managers - Temporary position \$27.00-\$28.00/hr
- Domestic Violence Case Manager -\$18.00-\$19.44/hr training
- Family Empowerment Program Assistant IV \$18/hr
- Intake & Referral Specialists -\$25-\$26/hr
- Rebuilding Greenville Resource Center Office Manager \$19/hr
- Rebuilding Greenville Resource Center Program Assistant IV \$18/hr
- Respite Care Provider -\$16/hr
- Respite Care Provider II - PT \$20/hr

Mail Applications To: Plumas Rural Services Attn: Human Resources [711 East Main Street Quincy, CA 95971](mailto:hr@plumasruralservices.com)

Employer: Plumas Rural Services	Wage: DOE
Job Type: Full-time and Part-time Positions	Job Order:
Posting Date: Varies	Closing Date: Varies

SENECA HEALTHCARE DISTRICT	CHESTER
Open Positions: Accounting Supervisor Clinical Laboratory Scientist Full and Part Time Avail and Per Diem CNA - Full and Part Time Housekeeper Pier Diem Kitchen Helper/Cook - Part Time and Per Diem LVN - Regular FT Staff RN ER Night Shift Ultrasound Technologist - Full Time	
To Apply: Please go directly to Seneca Healthcare's website: senecahospital.org	

Employer: Seneca Healthcare District	Wage: DOE
Job Type: Full-time and Part-time Positions	Job Order:
Posting Date: Varies	Closing Date: Until Filled

SIERRA PACIFIC INDUSTRIES	QUINCY
Open Positions: Driver Log Truck FT Driver - Lumber Truck FT Electrician FT - Apply online Entry Level labor FT Apply Online Fork Lift Operator FT - Apply Online Lumber Grader FT - Apply Online Mechanic - Diesel PT Mechanic Heavy Equipment FT Millwright Maintenance Technician FT, Apply Online Saw filer - FT Service Technician FT Supervisor Sawmill FT	
To Apply: Please go directly to the SPI website to apply online for the jobs posted to apply online. All other positions apply in person: https://www.spi-ind.com/	

Sierra Pacific Industries	Wage: DOE
Job Type: Full-time and Part-time Positions	Job Order:
Posting Date: Varies	Closing Date: Varies

SIERRA PLUMAS JOINT UNIFIED SCHOOL DISTRICT	LOYALTON/DOWNIEVILLE
Job's Available: Plant Maintenance/Custodian Worker—Full Time Downieville Physical Education/Health Teacher—Full Time Loyalton English Language Arts/History Social Studies—FT Loyalton Spanish Teacher—Full Time—Loyalton School Teacher—Full Time Loyalton School Secretary—Full Time Credentialed School Nurse Requirements: All requirements are posted online at Northstatejobs.com To Apply: to employer online or www.northstatejobs.com	
Employer: Sierra Plums Joint Unified School District	Wage: DOE
Job Type: Full Time	Job Order:
Posting Date: 06/21/2022	Closing Date: Varies

SIERRA INSTITUTE	TAYLORSVILLE
Job's Available: P-Crew Field Coordinator Botany Tech Finance Assistant Plant Management Apprentice Collaborative Forestry Technical Crew Leader Wilderness Fuels Module Crew Lead Requirements: Must be able to lift 75 pounds. Willingness to learn and take direction. Can work in a team atmosphere and have a positive attitude. To Apply: please apply directly with the employer online with a resume	
Employer: Sierra Institute for Community and Environment	Wage: \$ 14.00/ hr
Job Type: Full-time	Job Order:
Posting Date: 04/20/2022	Closing Date: Open Until Filled

IT SYSTEMS ANALYST – FT	QUINCY
Job Description: The IT Systems Analyst helps support the Bank's technology resources and the strategic use of technology solutions for operational efficiency and competitive advantage. In partnership with Bank and IT leadership, the IT Systems Analyst supports information technology activities to maintain a stable, secure, and resilient environment. The IT Systems Analyst works with the CIO to anticipate technological needs and manage projects to implement the technical solutions needed to scale for growth, increase operational efficiency, and meet the demand for service delivery channels. Requirements: Valid CDL, High School Diploma or equivalent required. Associates Degree or vocational school training preferred in accounting finance or payroll accounting. To Apply: Contact https://www.plumasbank.com	
Employer: Plumas Bank	Wage: \$23.96 - \$35.94
Job Type: Full-time	Job Order: 18481874
Posting Date: 5/25/2022	Closing Date: 7/30/2022

SECURITY GATE ATTENDANT	LAKE ALMANOR
<p>Job Description: LACC Security Department is accepting applications for Full-Time or Part-Time Security Gate Attendants. Applicants must be able to work a flexible schedule, including most weekends and holidays. The ideal candidate will have excellent customer service skills and be able to work effectively with the public. Salary will be DOE. EOE</p> <p>Requirements: High School Diploma</p> <p>To Apply: Apply directly with the employer</p>	
<p>Employer: Lake Almanor Country Club</p>	<p>Wage: \$15.00 /hr</p>
<p>Job Type: Full-Time and Part - Time</p>	<p>Job Order:</p>
<p>Posting Date: 02/22/22</p>	<p>Closing Date: until filled</p>
HEAVY EQUIPMENT OPERATORS	CHESTER
<p>Job Description: Excavating-Paving Contractor seeking qualified individuals for Heavy Equipment Operator - requires clean DMV and three years qualifying experience. Prevailing Wage Work. Excellent pay. EOE. Health insurance and 401K are available after probation period. form. EOE</p> <p>Requirements: 3 Years of qualifying experience</p> <p>To Apply: Apply directly with the employer</p>	
<p>Employer: Dig It Construction</p>	<p>Wage: DOE</p>
<p>Job Type: Full-Time</p>	<p>Job Order:</p>
<p>Posting Date: 02/22/2022</p>	<p>Closing Date: Open Until Filled</p>
CONCRETE MIX DRIVER	CHESTER
<p>Job Description: Ready Mix Driver. Primary responsibility is to drive concrete mixer to work sites and discharge loads. Must possess a valid commercial driver's license (CDL A or B). Responsible for conditions of the concrete load, accurate notes, and working with inspectors. Willing to TRAIN! EOE</p> <p>Requirements: High School Diploma or G.E.D.</p> <p>To Apply: please email msmith@ncen.org</p>	
<p>Employer: White Cap Ready Mix</p>	<p>Wage: \$20.00/hr DOE</p>
<p>Job Type: Full-time</p>	<p>Job Order:</p>
<p>Posting Date:06/28/2022</p>	<p>Closing Date: Until filled</p>

HOUSEKEEPER	LAKE ALMANOR
<p>Job Description: Clean resort cabins, apartments, and house rentals. Clean bathrooms, kitchens, bedrooms, patio areas, etc. Occasionally will need to clean on hands & knees. Must be able to get up and down from the floor. Trash duties. Clean boats at marina when needed. Light grounds keeping. Clean public restroom at resort. Maintain pool area. Clean marina store and dock walkway. Pick up trash around resort. Laundry (wash and fold linens from rentals). Clean Womack business offices. Must be able to lift 40 lbs. Must be organized. You will be asked to keep track of everything you do. Must work well with other. Must be able to work inside and outside in the summer heat. Occasionally asked to do miscellaneous jobs not related to housekeeping. EOE</p> <p>Requirements: Must be able to lift 40lbs, work well with others and must be organized.</p> <p>To Apply: Apply in person or contact the resort directly</p>	
Employer: Knotty Pine Resort and Marina	Wage: \$14.00/hr
Job Type: Full-time	Job Order:
Posting Date: 01/20/2022	Closing Date: 7/30/22

STEWARDSHIP DIRECTOR	QUINCY
<p>Job Description: The Stewardship Director oversees FRLT's Stewardship Program. The program includes the management of FRLT fee-title properties, conservation easements and outdoor learning facilities (Learning Landscapes). Responsibilities include ensuring safe operation of public access infrastructure, at the Sierra Valley Preserve Headquarters (Shop, Headquarters, Bunkhouse), Leonhardt Learning Landscape, Heart K Ranch facilities, Olsen Barn and Mountain Meadows Gateway Trailhead. EOE</p> <p>Requirements: Minimum three years of leadership experience in a management/supervisory position. Reference check. Demonstrated ability to develop and lead a department/team and its members</p> <p>To Apply: Apply directly with employer</p>	
Employer: Feather River Land Trust	Wage: DOE
Job Type: Full-time	Job Order: 18506603
Posting Date: 05/02/2022	Closing Date: until filled

DEVELOPMENT & COMMUNICATIONS ASSOCIATE	QUINCY
<p>Job Description: The Development & Communications Associate is a core member of the Fund Development team and will work collaboratively with the team to achieve its fundraising and communications objectives. The Associate will support the Development Director in all aspects of the department's functions including strategic communications, grant writing, fundraising, events, and member engagement. They will play a key role in planning, scheduling, writing, and executing a series of communications for donors and the public, highlighting the impact of FRLT's work, across a variety of digital and print channels including blogs, eblasts, social media, and print media (including postcards, fact sheets, brochures, etc.).</p> <p>Requirements: Bachelors degree, proficiency in MS Office, experience in planning, coordinating public events for non-profit or business.</p> <p>To Apply: Resume to msmith@ncen.org or call 530 616 0964</p>	
Employer: Feather River Land Trust	Wage: DOE
Job Type: Full-time	Job Order: 18506667
Posting Date: 06/02/2022	Closing Date: until filled

FILER TRAINEE	CHESTER
<p>Job Description: The successful candidate must be a pleasant, highly motivated and outgoing individual with excellent people skills. This person must be able to take direction and work closely with others. As PSREC & PST's front line customer service contact, he/she will be expected to perform in a professional manner and have excellent written and oral communication skills. He/she will solve basic problems (or find someone who can), understand and promote co-op product lines, take payments, do new member sign-ups and new member orientations, and have an overall understanding of who and what PSREC & PST are all about.</p> <p>Requirements: High School Diploma , previous public service, computer and bookkeeping a plus.</p> <p>To Apply: Please submit a resume, cover letter and completed PSREC Application for Employment (application can be downloaded online at http://www.psrec.coop/employment) to: By Email: suzanne.powers@psrec.com</p>	
Employer: Collins Pine	Wage: \$24.70/hr
Job Type: Full-time	Job Order:
Posting Date 06/20/2022	Closing Date: until filled

SECRETARY	WESTWOOD
<p>Job Description: Secretary Part Time \$15.00 per house, after 6 month \$18.17 hour, non benefited. Minimum 7 hours per week and as needed. Candidate must have computer knowledge in a Microsoft Windows environment, the ability to handle a multi-line phone system to answer calls, collections and managing customer service in an office environment.</p>	
<p>Requirements: High school, must pass background</p>	
<p>To Apply: It is your responsibility to provide specific, accurate and complete information describing how you meet with minimum qualifications. An application is available at the Westwood Community Service District office - Westwood CSD, P.O. Box 319, 319 Ash Street, Westwood, CA 96137. Office hours are M-F 9am-12 - 1pm-4pm. Please include resume and cover letter.</p>	
<p>Employer: Westwood Community Services</p>	<p>Wage: \$15.00/hr</p>
<p>Job Type: Part Time</p>	<p>Job Order: 18509886</p>
<p>Posting Date: 06/2/22</p>	<p>Closing Date: 6/30/22</p>

LICENSED CLINICAL SOCIAL WORKER	QUINCY
<p>Job Description: We are seeking a compassionate and strong Licensed Clinical Social Worker at our center in Quincy, CA. Our LCSW is responsible for gathering data, documenting problems and establishing course of treatment. Provides direct treatment services to patients and their family members. Primary responsibility will be to supervise Associate Clinical Social Workers (ACSW) EOE</p>	
<p>Requirements: Hold a CA License for at least 2 years LCSW</p>	
<p>To Apply: For more information on this opportunity, or to apply, please email admin@rethinkindustries.com</p>	
<p>Employer: Rethink Industries</p>	<p>Wage: \$ 40.00—\$50.00/hr</p>
<p>Job Type: Full-time OR Part-Time</p>	<p>Job Order:</p>
<p>Posting Date: 06/16/2022</p>	<p>Closing Date: Open Until Filled</p>

CUSTOMER SERVICE REPRESENTATIVE	PORTOLA
<p>Job Description: The successful candidate must be a pleasant, highly motivated and outgoing individual with excellent people skills. This person must be able to take direction and work closely with others. As PSREC & PST's front line customer service contact, he/she will be expected to perform in a professional manner and have excellent written and oral communication skills. He/she will solve basic problems (or find someone who can), understand and promote co-op product lines, take payments, do new member sign-ups and new member orientations, and have an overall understanding of who and what PSREC & PST are all about.</p>	
<p>Requirements: High School Diploma, previous public service, computer and bookkeeping a plus.</p>	
<p>To Apply: Please submit a resume, cover letter and completed PSREC Application for Employment (application can be downloaded online at http://www.psrec.coop/employment) to: By Email: suzanne.powers@psrec.com</p>	
<p>Employer: Plumas Sierra Rural Electric Coop</p>	<p>Wage: \$20.39/hr</p>
<p>Job Type: Full-time</p>	<p>Job Order:</p>
<p>Posting Date: 06/11/2022</p>	<p>Closing Date: 6/30/2022</p>

HOUSEKEEPER	CHESTER
<p>Job Description: Provide basic housekeeping duties including changing the sheets, changing and arranging the towels, restocking toilet supplies, vacuuming, dusting and rearranging the room after guests check out. EOE</p> <p>Requirements: High School Diploma or GED certificate. At least one year of experience with business oriented housekeeping</p> <p>To Apply: please email Apply directly with employer and ask for Carol Bertagna</p>	
Employer: Timber House Lodge	Wage: \$ 15.00 / hr
Job Type: Full-time	Job Order:
Posting Date: 06/8/2022	Closing Date: Open Until Filled

RESPIRE CARE	QUINCY
<p>Job Description: The In-Home Respite program provides respite care for caregivers of the elderly and developmentally, mentally and physically disabled individuals. Under general supervision, this position provides in-home care, developmental and age appropriate activities for disabled or elderly individuals. This position may also provide transportation services for client's needing transportation to medical appointments, etc... EOE</p> <p>Requirements: This position may also provide transportation services for client's needing transportation to medical appointments, etc. Please submit a resume, cover letter and Plumas Rural Services application to Ashlee</p> <p>To Apply: Apply directly with the employer</p>	
Employer: Plumas Rural Services	Wage: \$14.00/hr
Job Type: Full-time	Job Order:
Posting Date: 06/10/2022	Closing Date: Open Until Filled

DENTAL ASSISTANT	QUINCY
<p>Description: Assist the dentist during a variety of treatment procedures. Set up and breakdown operatory post treatment. Take dental radiographs (x-rays), Manage infection control - prepare and sterilize instruments and equipment. Provide patients with instructions for oral care following all dental treatment procedures. Educate patients on appropriate oral hygiene strategies to maintain oral health. Perform various office tasks as necessary.</p> <p>Requirements: High School Diploma, 1 year experience and registered dental (preferred) and X-Ray cert.</p> <p>To Apply: Apply directly with the employer</p>	
Employer: Lost Sierra Dental	Wage:\$16.00 /hr DOE
Job Type: Full Time	Job Order:
Posting Date: 06/28/2022	Closing Date: 7/30/2022

MAINTENANCE WORKER Extra Help PT	CHESTER
<p>Job Description The Plumas County Community Development Commission (PCCCC) is seeking a responsible individual to perform a variety of semi-skilled maintenance tasks at their apartment complexes in Chester, California. Duties include unit turnovers, custodial work, snow removal, lawn care as well as plumbing and electrical tasks. The successful candidate must have good communication skills and be able to work with existing staff and must pass Agency physical, background check and possess a clean driving record. EOE Average 24-31 hours per wk.</p> <p>Requirements: High school. Excellent communication. Ability to pass Agency physical. Must have valid CA driver's license. DMV print out. Ability to be insured under Agency insurance. Adequate personal vehicle insurance.</p> <p>To Apply: send your resume to msmith@ncen.org</p>	
Employer: Plumas County Community Development Commission	Wage: \$16.14/hr
Job Type: Part-time	Job Order: 18529757
Posting Date: 6/14/22	Closing Date: until filled

YARD LABORER	WESTWOOD
<p>Job Description: We are a retail hardware & building supply company seeking a motivated employee to help be responsible for the daily operations which include but are not limited to: .Load and unload materials. Assist customers with advice, information, and/or help in gathering and loading orders. Assist customers in handling large or heavy items. Process special orders for non-stock items.</p>	
<p>Requirements: High school, preferred will train.</p>	
<p>To Apply: Please take standard application & resume to Lassen True Value Hardware & Lumber. 318 Ash St.,</p>	
<p>EOE</p>	
<p>Employer: Lassen True Value Hardware & Lumber</p>	<p>Wage: \$15.00/hr</p>
<p>Job Type: Full Time</p>	<p>Job Order: 18509886</p>
<p>Posting Date: 06/2/22</p>	<p>Closing Date: 7/30/22</p>

CASHIER—FT AND PT	WESTWOOD
<p>Job Description: A Cashier, is responsible for processing cash, debit, credit and check transactions using a cash register or other point-of-sale system in a retail environment. Their duties include balancing the cash register, making change, recording purchases, processing returns and scanning items for sale.</p>	
<p>Requirements: High school, preferred will train.</p>	
<p>To Apply: Please take standard application EOE Westwood Valero on Highway 36 at the Westwood Y.</p>	
<p>Employer: Westwood Valero Station</p>	<p>Wage: \$14.00/hr</p>
<p>Job Type: Full Time</p>	<p>Job Order: 18509886</p>
<p>Posting Date: 06/2/22</p>	<p>Closing Date: 7/15/22</p>

BOOKKEEPER	QUINCY
<p>Job Description; BOOKKEEPER for Sierra Cascade Family Opportunities. Office is located in Quincy, CA. Position is responsible for calculating and processing accounts payable and bi-weekly complex payroll. Applicant must have experience and demonstrable competency with Quick-Books accounting software, Excel, reconciling bank statements, invoicing, and preparing journal entries, along with a variety of bookkeeping responsibilities. Must have ability to meet deadlines and multitask</p>	
<p>Requirements: Must be 18 and possess a high school diploma or GED and 2 years bookkeeping experience required. AA degree in Business/ Accounting, preferred. Criminal background clearance required after offer of employment is made. Resume, transcripts and application must be received by 7/1/2022 contact 283-1242 for application. Send to Cindy Hogg, 424 N. Mill Creek Rd, Quincy, CA 95971. EOE</p>	
<p>To Apply: Apply direct with employer; Resume, transcripts and application must be received by 6/24/22, contact 283-1242 for application or visit www.headstart4u.org. Send to Gina Wood, 424 N. Mill Creek Rd, Quincy, CA 95971 EOE</p>	
<p>Employer: Sierra Cascade Family Opportunities</p>	<p>Wage: \$15.24-\$18.35/HR</p>
<p>Job Type: Full Time</p>	<p>Job Order: 18494348</p>
<p>Posting Date: 6/2/22</p>	<p>Closing Date: 7/30/22</p>



NOTE: Plumas Alliance for Workforce Development, Inc., provides the One Stop Job listings as job tip information only. Inclusion of job information in the document does not in any way imply endorsement of any employer by this agency.